

Data Migration from Legacy to Real Time

Dave Totten

April Lockett



Putting It All Together:
Uniting Data, Technology, and People



We were warned not to do this

NHSDC and HUD TAs told us changing HMIS Software Vendors should be the last resort.

- It is Difficult
- It is Time Consuming
- It is Costly



**We thought we had 12 months and
didn't think that was enough time
(July 1, 2016 to June 30, 2017)**

**But then we found out we had only
three months
(October 1, 2016 to Dec 31, 2016)**



The Time Line

Where to Cut Time

- **Procurement**
- Data Migration
- Training

4	Request for Proposals (RFP)
5	Determine HMIS functional and technical requirements
6	List of Potential Vendors
7	Develop Scenarios for Vendor Demonstrations
8	Vendor Demonstrations to introduce Innovations in HMIS Software
9	Determine Priority of Needs. What is most important to Users and Stakeholders
10	Determine RFP Process
11	Develop Evaluation and Scoring Criteria
12	Draft RFP Shared with GA HMIS Steering Committee
13	GA HMIS Steering Committee Approves the RFP and Scoring Criteria
14	Publish RFP
15	Vendors submit questions
16	Answers to Vendor Questions
17	Vendors submit Proposals
18	Selection Subcommittee Selects Vendor
19	GA HMIS Steering Committee Votes
20	Negotiate Contract with Vendor



The Time Line

Where to Cut Time

- Procurement
- **Data Migration**
- Training

21	Migration Plan
22	Requirements
23	7 years
24	1400 Projects
25	HUD HMIS Data Standards CSV Bundle
26	Export Data Set
27	Setup Data
28	Analysis
29	Import Data Set
30	Legacy HMIS Cutoff
31	Go Live



The Time Line

Where to Cut Time

- Procurement
- Data Migration

- **Training**

44	<input checked="" type="checkbox"/> Training and Setup
45	1438 Users
46	487 Organizations
47	50 Live Webinars
48	1400 Project Setups
49	
50	



The Project Plan

33	<input checked="" type="checkbox"/> Project Plan
34	Requirements
35	RFP Development
36	Vendor Demos
37	Publish RFQ
38	Proposal Evaluation
39	Contract Negotiation
40	System Admin
41	Training
42	Go Live



Migration Challenges

- 1400 Projects
- Dirty Data
- Communication



Transition / Training Challenges

- It's a New Language
- It's not how we did it before
- Did I mention 1438 New Users



Lessons Learned

Project Planning

Know the Deliverables

Know what is In or Out of Scope

Communicate